

**Project Name:** \_\_\_\_\_

### 7.2.1.1 PROJECT INITIATION

**Completed on Date**

- Initiate meeting with the UVA Office for Sustainability \_\_\_\_\_
- Develop OPR with project-specific sustainability goals and priorities \_\_\_\_\_
- Feasibility studies
  - Studies evaluated and feasible \_\_\_\_\_
  - \_\_\_\_\_
  - Studies evaluated but not feasible \_\_\_\_\_
  - \_\_\_\_\_

### 7.2.1.2 DESIGN & CONSTRUCTION

**Completed on Date**

- Pre-design** meeting with stakeholders \_\_\_\_\_
  - Confirm building energy target \_\_\_\_\_ kBtu/sf/year
  - Develop simple box energy model
- Schematic design** meeting with stakeholders \_\_\_\_\_
  - Develop full building energy model
  - Use LCC calculator and energy model to evaluate design alternatives
  - Share LCC and energy modeling inputs and results with OFS
  - Hire commissioning agent
  - Identify construction waste streams and diversion methods
  - Share SD LEED scorecard with OFS
- Preliminary design** meeting with stakeholders \_\_\_\_\_
  - Use LCC calculator and energy model to evaluate significant VM items
  - Share LCC and energy modeling inputs and results with OFS
  - Develop commissioning plan
  - Confirm construction waste streams and diversion methods
  - Share updated PD LEED scorecard with OFS
- Construction documents** submission \_\_\_\_\_
  - At OUBO CD submission, share LCC and energy model results with OFS
  - Share updated CD LEED scorecard with OFS
- Project close-out** meeting and documentation of lessons learned \_\_\_\_\_
  - Provide OFS with full working energy model