



## University of Virginia Green Initiative Funding Tomorrow

### What is G.I.F.T.?

The Green Initiative Funding Tomorrow (GIFT) Grant is a fund that enables and empowers students to take an active role in ensuring UVA's commitment to a sustainable future through the distribution of a \$30,000 budget for sustainability initiatives.

### Pre-application Checklist

- Projects must promote environmental sustainability on UVa's campus, or in the capacity that on-campus activities influence sustainability off campus
- Projects must have a clearly-defined, measurable outcome.
- Project proposals may be submitted by UVa students, student organizations, staff, and faculty. Individuals and organizations outside of UVa may not submit proposals.
- Projects shall have received all necessary written approval by appropriate campus officials prior to consideration.
- It is to the discretion of the Grant Allocations Committee whether GIFT funding will support projects already mandated by law. GIFT will seek to fund projects which go above and beyond minimum requirements.
- All projects shall have a mechanism for evaluation and follow-up after funding has been dispersed. At minimum, a project plan must include a report made to the Grant Allocation Committee after successful (or unsuccessful) implementation. If a project is expected to have on-going benefits such as annual cost savings, the project plan must include a mechanism for tracking, recording, and reporting these benefits back to the Grant Allocation Committee on an (at least) annual basis.
- Projects must have student participation.
- Partisan or political advocacy focused project proposals shall not be eligible for funding.

**Application:**

**Project Name:**

**Project Lead Information:**

Name:

Title:

Phone:

Email:

Address:

Organization/Department:

**Secondary Contact Information (if applicable):**

Name:

Title:

Phone:

Email:Address:

Organization/Department:

**List any additional team members:**

Name:

Name:

Name:

Name:

Name:

**Faculty/Staff Sponsor:**

Name:

Title:

Phone:

Email:

Organization/Department:

**List any additional sponsors:**

Name:

Name:

Name:

Name:

Name:

## **I. Detailed Project Description:**

*In a 250-500 word essay, please answer the following questions.*

1. What is the project?
2. Who does the project impact?
3. How does the project relate to sustainability?
4. Once completed, what is the estimated life of the completed project?
5. Will there be ongoing maintenance? What are the costs, and who will maintain the project?
6. Where will the project be located? Have the appropriate parties been contacted, did they approve and who are they?
7. Are there similar projects to this one on campus or elsewhere?

## **II. Budget and Financing:**

*Provide an itemized budget including and not limited to:*

1. Full project costs
2. Operation and maintenance costs *Include information regarding vendor(s), contractors, etc.*
3. Return on Investment (if applicable)
4. Financial Sources
5. Will the student sustainability fund be funding 100% of the project?
6. Are there other funding sources available for the project such as grants, ticket sales, etc?
7. Have you researched to see if other sources are available?
8. If other funds are available, have you applied for funding?

## **III. Timeline**

*Include a detailed project timeline with a list of tasks that explain how the work will be divided and by which dates each task will be accomplished. Include as much detail as possible.*

## **IV. Letter from appropriate University contact and sponsor.**

*Include a letter from the appropriate University contact and a letter from your sponsor. For example, if your project was a green roof from Campbell Hall, you would want a letter of approval from the building manager of that building.*